

**31th Annual
HUNTER'S MOON FESTIVAL
OCT. 10, 2009
Vendor Instructions**

Please read the following Vendor Instructions Before Submitting Your Application!

All vendor spaces will be located in the Little Lake Park area, which is a continuation of Payne Street. Please review all instructions before returning your application. *If we receive an application with payment for vendor spaces you wish to reserve, we will assume you have read the following instructions and agree to comply with them.* You may contact the Grand Rivers Chamber of Commerce at grchamber@bellsouth.net with any questions that you might have. Please keep this instruction sheet for your records.

1. Festival hours start @ 9:00 am, Saturday, Oct.10. All vendors must be set up and ready for business by 9:00 am. Saturday.
2. We are charging a fee for vendor spaces on Saturday only.
3. Vendors setting up on Friday, Oct. 9, may do so beginning at noon. Circle Friday on the application.
4. Vendor's cars and trucks not used as part of the vendors operation **MUST** be parked outside the vendor's area. Parking instructions will be provided at time of set-up.
5. Electrical service is available on a limited basis. Circle YES on application if needed.
6. Vendors **MUST** supply all equipment and supplies including electrical cords.
7. Vendors must keep their spaces clean and safe. Trash cans will be provided in certain areas by the Village of Grand Rivers.
8. The use of alcohol, offensive language, or any other behavior that is not considered "family friendly", will result immediate ejection from the event and refunds will NOT be given.

CRAFTS, AND RETAIL VENDORS:

9. Crafts and Retail vendors will be grouped together on Vendors Alley or Craft and Fair Ground area.
10. Spaces are approximately 10X10. If you need more than 10' across the front of your booth, please rent an extra space, as there will be no walk space between booths.
11. Food sales are **STRICKLY** prohibited in this area!

FOOD VENDORS:

12. Food vendors will be grouped together as many as spaces will allow.
13. Food vendors need to obtain a permit from the health department if you will be preparing food in the vendor space. You are responsible for obtaining you own permit.
14. All commercial food vendors will be assessed a 1% Grand Rivers Food and Beverage Tax. A tax form will be supplied at the time of set-up.
15. We do not supply electrical cords; only the electricity, which is limited.
16. **DO NOT** dump oil, grease, food, paper, etc on the ground in your area. Please clean your area before leaving.

CHILDREN'S ACTIVITED AND VENDORS:

17. Vendors providing activities for the youth will be grouped together in Little Lake Park.
18. We will have ample space for all youth activities.

VENDORS NEEDING OVERNIGHT ACCOMMODIATIONS MAY CALL:

Grand Rivers Inn-270-362-4487; Green Turtle Bay-270-362-8364; Lighthouse Landing-270-362-8201; Best Western-270-928-2700 ; or Microtel-270-928-2740. Campers may contact the Chamber of Commerce office for information.

We are looking forward to your participation and expecting a wonderful weekend.

Thank you,
Grand Rivers Chamber of Commerce, Hunter's Moon Committee